CVWD invites applications for

INTERN - ENGINEERING

$13.80 - $17.94 per hour
Non-benefited*, limited term position

The Cucamonga Valley Water District is currently accepting applications to fill one (1) Engineering Intern position. Incumbent should have the ability to work 15 - 30 hours per week.

Assignment is six (6) months to one (1) year.

The internship is designed to be both educational and practical. In this position, the incumbent will learn how to take skills he/she may have acquired in school related to his/her particular area of interest, and apply them in a professional setting.

TYPICAL DUTIES
May include, but are not limited to the following:

Gain hands-on engineering experience working on various projects ranging from field support to detailed technology support. Work directly with other engineers and professionals in a team environment. Develop skills under the supervision and guidance of experienced professionals. Perform related duties or special projects as assigned. Work with CAD technician/analyst and inspectors to complete record drawings.

For a complete list of duties, knowledge, skills and abilities go to:

REQUIRED QUALIFICATIONS

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. Typical ways to obtain the knowledge and abilities are listed below.

Education/Training: Currently enrolled in an accredited college or university program with major course work in civil engineering or other related field. Must possess the ability to read and write at a level required of assigned duties.

Candidates must submit unofficial transcripts along with application.

FILING DEADLINE
Applicants are encouraged to apply early. Position is open until filled.

Please note that this recruitment may close at any time without prior notice.
Experience: Experience working MS Word, MS Excel, basic email and basic knowledge of Computer Aided Drafting (CAD) software.

License: Possession of a valid Class “C” California driver’s license.

EMPLOYMENT PROCEDURES
Interested applicants must apply on the CVWD website at www.cvwdwater.com/jobs.

Positions may be filled using a competitive examination process, which may consist of one or more of the following: written test, interview, and/or performance test. The District encourages application from qualified individuals with disabilities as defined by the American with Disabilities Act. Individuals who require a reasonable accommodation to participate in any phase of the selection process must make such a request during the application process. A candidate selected for the position must successfully pass a pre-placement physical, which includes a drug and alcohol screening, and a criminal background check prior to employment. A successful candidate will be required to complete a verification form designated by the Department of Homeland Security (USCIS) that certifies they are eligible for employment in the United States.

ADDITIONAL INFORMATION
District hours of operation at 7:30 a.m. to 5:30 p.m. Monday through Thursday, and 7:30 am.

*This position does not include fringe benefits, however, sick leave is provided for District part-time and temporary employees ninety (90) days after hire date. Refer to Personnel Policy 3.11 for additional information.

* The District offers an Alternative Retirement Plan (ARP) for our Part-Time, Seasonal, and Temporary employees. The alternative retirement plan consist of a 5% pre-tax employee contribution, and 2.5% District contribution.

Cucamonga Valley Water District (CVWD) is a dynamic, growing organization and is one of the leading retail water providers in the region. This is attributed to our innovation and leadership in addressing regional and state-wide water issues. CVWD’s service area includes the City of Rancho Cucamonga, portions of the cities of Upland, Ontario and Fontana, and some unincorporated areas of San Bernardino County.

OUR FOUNDATIONAL PRINCIPLES
Our foundational principles focus on our Vision, Culture and Values. Our Values stem from our Mission Statement, which is to provide high quality, safe and reliable water and wastewater services, while practicing good stewardship of natural and financial resources.

Our Vision focuses on People, Service and Water. We provide a high quality sustainable water supply, and none of this is possible without an innovative, self-managed staff that has pride of ownership for their work product providing exceptional customer service.

Our Culture is rooted in our conduct of Accountability, Communication and Customer Service. We take ownership of our actions and look for innovative, solutions-based ideas to improve our effectiveness and service to customers. We encourage open communication that helps employees and customers improve their knowledge about our business operations. Our internal and external customer service is provided with a cooperative and collaborative approach, exceeding customer expectations to provide Service Beyond Expectation.

The provisions of this bulletin do not constitute a contract expressed or implied and any provision contained herein may be modified or revoked without notice.

CVWD is an Equal Opportunity Employer.